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REPORT ON THE SPECIAL ADJUSTMENT BUDGET FOR THE 2020/2021, 2021/2022 AND 2022/2023 MEDIUM TERM REVENUE EXPENDITURE FRAMEWORK (MTREF)

Report by the Chief Financial Officer

1. It is stipulated by Section 16(2) of the Local Government Municipal Finance Management Act 56 of 2003 (MFMA) That the Mayor should table the annual budget for the 2020/2021, 2021/2022 and 2022/2023 financial year at a council meeting at least thirty(30) day before the start of the budget year, due to the advent of the pandemic Covid 19, the process of adopting the budget was pushed ahead to meet the requirement of the state of disaster regulation to end of June

2. In terms of Section 28(2)(b) of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and Section 23(3) of the Municipal Budget and Reporting Requirements (MBRR), municipalities must adjust their 2020/21 MTREF budgets to account for the **revised funding allocations** that were made available.

3. The special adjustment budget must be divided into a Capital and Operational Budget in accordance with international best practice and must be scheduled in a prescribed format:

- Setting out realistically anticipated revenue for the budget year from each source
- Appropriating expenditure for the budget year under the different votes/data strings of the council
- Setting out indicative revenue per revenue source and projected expenditure by vote/type/data strings for the two financial years following the budget year.
- Setting out estimated revenue and expenditure by vote/data strings for the current year and actual revenue and expenditure by vote for the financial years preceding the current year.
- As a statement containing any other information required by section 215 (3) of the constitution or as prescribed.

4. The special adjustment budget may only be funded from:

- Realistically anticipated revenue to be collected
- Cash back accumulated funds from previous year's surplus not committed for other purposes
- Borrowed funds, but only for the Capital Budget referred to in Section 17 of the MFMA.

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5. The special adjustment budget herewith presented is a credible operating and capital budget.

- That funds only activities which are consistent with the revised IDP.
- That contains revenue and expenditure projections that are consistent current and past performances.
- That ensures that the financial position is improved to favourable and maintained so that obligations over the short, medium and long term are met,(Working Capital Management)
- That ensures the service delivery and performance targets are met.

6. The special adjustment budget consist of (1) main Schedule of documentation prescribed by legislation: B Schedule of municipal Adjustment Budgets.

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6.1 ANNEXURE A

LIM341 Musina - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) -

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands	1	A	A1	B	C	D	E	F	G	H		
Revenue By Source												
Property rates	2	21,413	–	–	–	–	–	–	–	21,413	22,441	23,518
Service charges - electricity revenue	2	164,616	–	–	–	–	–	–	–	164,616	173,106	182,324
Service charges - water revenue	2	–	–	–	–	–	–	–	–	–	–	–
Service charges - sanitation revenue	2	–	–	–	–	–	–	–	–	–	–	–
Service charges - refuse revenue	2	13,804	–	–	–	–	–	–	–	13,804	14,225	14,994
Rental of facilities and equipment		630							–	630	660	692
Interest earned - external investments		1,174							–	1,174	1,230	1,289
Interest earned - outstanding debtors		1,314							–	1,314	1,377	1,443
Dividends received									–	–		
Fines, penalties and forfeits		3,091							–	3,091	3,239	3,395
Licences and permits		5,197							–	5,197	5,446	5,708
Agency services									–	–		
Transfers and subsidies		162,512					32,793		32,793	195,305	178,415	195,396
Other revenue	2	5,459	–	–	–	–	–	8,000	8,000	13,459	5,841	6,127
Gains		5,371							–	5,371	5,957	6,248
Total Revenue (excluding capital transfers and contributions)		**384,581**	**–**	**–**	**–**	**–**	**32,793**	**8,000**	**40,793**	**425,374**	**411,936**	**441,133**
Expenditure By Type												
Employee related costs		154,154	–	–	–	–	–	–	–	154,154	165,239	173,335
Remuneration of councillors		11,586							–	11,586	12,049	12,531
Debt impairment		7,854							–	7,854	8,231	8,626
Depreciation & asset impairment		32,325	–	–	–	–	–	–	–	32,325	34,427	36,113
Finance charges		1,676							–	1,676	1,883	1,975
Bulk purchases		110,803	–	–	–	–	–	11,601	11,601	122,404	116,565	122,627
Other materials		7,938							–	7,938	8,456	8,870
Contracted services		22,464	–	–	–	–	–	13,640	13,640	36,104	30,853	32,365
Transfers and subsidies		5,378						351	351	5,729	5,964	6,256
Other expenditure		25,134	–	–	–	–	–	11,386	11,386	36,520	22,749	32,354
Losses									–	–		
Total Expenditure		**379,312**	**–**	**–**	**–**	**–**	**–**	**36,978**	**36,978**	**416,290**	**406,416**	**435,052**
Surplus/(Deficit)		**5,269**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**9,084**	**5,520**	**6,081**
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		33,843							–	33,843	31,078	39,713
allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher									–	–		
Transfers and subsidies - capital (in-kind - all)									–	–		
Surplus/(Deficit) before taxation		**39,112**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**42,927**	**36,598**	**45,794**
Taxation									–	–		
Surplus/(Deficit) after taxation		**39,112**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**42,927**	**36,598**	**45,794**
Attributable to minorities									–	–		
Surplus/(Deficit) attributable to municipality		**39,112**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**42,927**	**36,598**	**45,794**
Share of surplus/ (deficit) of associate									–	–		
Surplus/ (Deficit) for the year		**39,112**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**42,927**	**36,598**	**45,794**

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6.1.2

The above special adjustment budget went through a process of extensive engagement with the entire Management Team on the 15th and subsequently on the 16th of September 2020 works plan, which was necessitated by the new allocation on equitable share amounting to **R 32.7 million,**

As stipulated in the process plan above and consideration of the cost containment were taken into account which necessitated the increase and reductions as below.

Our Operating Expenditure Budget was at **R379 312 Million** increased by **R 36.9 Million** and Our Operating Revenue at **R384 581 Million** thus giving us the surplus status of **R 9 million** which will be summarised further below as follows:

REVENUE

Operating Grants are: Equitable Share amounting to **R 158 173 Million** was increase to **R 190. 966** Million, Extended Public Works Programme amounting to **R1 639** million, and Finance Management Grant amounting to **R 2 700** million.

Other Operating Revenue: Property rates, service charges and investment revenue is based on interest of investment iro. Eskom guarantee and as such our revenue depicts a realistic expected revenue both in terms of previous year's outcome and audit actualisation.

Fines, Licence and Permits: This remain the same and the performance of these items will be monitored as advised by Provincial Treasury.

Other Revenue: The Budget for other Revenue was **R 5 .4 Million** was increase to **R 13 459 Million**. The increase **of R 8 Million** for revenue enhancement.

Notwithstanding the fact that, there is a plan to sell to one 500 sites to DeBeers for development of new township, upon receipt of a promissory note of funds committed, for transfer to Musina Local we can then do adjustment budget to increase our revenue (gains on disposal of PPE) and further upon registration of such households we shall then increase our revenue base (Property rates) because we will be in a position to bill and collect.

EXPENDITURE

The drivers of expenditure which are statutory in nature are Employee cost and remuneration of councillors and Bulk Purchases and operational expenditure.

R 154 685 Million is for employee related cost, inclusive of pensions, medical cost and allowances.

R 11 140 Million is budgeted for as per promulgated gazette on Upper Limits

R 40 Million which is non cash item/on straight line is budgeted according to our assets register.

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Finance charges is budgeted at **R1.6 Million** for servicing the loan debt with DBSA bi annually.

Bulk services was **R110 803 Million** and is at **R122 404 Million** which we have also budgeted for the repayment of current account of Eskom and transfer and grants at **R5.7 Million** for the purposes of free basic services.

R72.624 Million For contracted services and on other expenditure is broken down as per commitments which has future budgetary implications and cut to the bone general operational expenses as listed below:

Other Expenditure On Schedule A4 & SA1	**Adjustment Budget**
Advertising	470,151.00
Audit fees	1,100,780.00
Bank charges	636,899.00
Bursaries	658,191.00
Entertainment	743,840.00
Fuel and oil	2,280,398.00
Insurance	7,000,000.00
Licence fees - vehicles	531,193.00
Licence fees - computers	1,875,896.00
Registration and Membership fees(Salga)	2,466,126.00
Printing and stationery	1,306,407.00
Skills development levies	870,349.00
Signage	242,051.00
Telephone cost and bulk SMS	2,000,000.00
COVID - 19 Expense	3,000,000.00
Travel and subsistence	8,793,335.00
Municipal Activities	2,544,590.00

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	36,520,207.00
Contractors, Consultants and professional and outsourced Services	
Valuation costs and Township Establishment	3,552,844.00
Revenue Enhancement	2,000,000.00
Accounting and Auditing	4,130,995.00
Dumping Site	6,457,962.00
Safeguard and Security	8,549,000.00
Legal Advice and Litigation	1,869,067.00
Business and Financial Management	3,308,000.00
Drivers Licence Cards	1,073,000.00
Burial services	165,000.00
Catering	298,015.00
Medical examination	2,500,000.00
Uniform	2,200,000.00
	36,103,883.00

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ANNEXURE B

BUDGETED CASH FLOW

LIM341 Musina - Table B7 Adjustments Budget Cash Flows -

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		3		4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		18,201							–	18,201	18,572	19,482
Service charges		151,657							–	151,657	144,142	151,205
Other revenue		25,145						6,800	6,800	31,945	25,760	24,385
Transfers and Subsidies - Operational	1	162,512					32,793		32,793	195,305	178,462	187,207
Transfers and Subsidies - Capital	1	33,843							–	33,843	31,078	39,713
Interest		2,115							–	2,115	2,032	2,132
Dividends									–	–		
Payments												
Suppliers and employees		(344,823)					(32,793)	(2,000)	(34,793)	(379,616)	(351,632)	(367,415)
Finance charges		(1,676)							–	(1,676)	(1,882)	(1,974)
Transfers and Grants	1	(5,378)						(351)	(351)	(5,729)	(5,964)	(6,256)
NET CASH FROM/(USED) OPERATING ACTIVITIES		**41,596**	–	–	–	–	–	**4,449**	**4,449**	**46,045**	**40,568**	**48,479**
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE									–	–		
Decrease (increase) in non-current receivables									–	–		
Decrease (increase) in non-current investments									–	–		
Payments												
Capital assets		(39,112)							–	(39,112)	(36,600)	(45,500)
NET CASH FROM/(USED) INVESTING ACTIVITIES		**(39,112)**	–	–	–	–	–	–	–	**(39,112)**	**(36,600)**	**(45,500)**
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans									–	–		
Borrowing long term/refinancing									–	–		
Increase (decrease) in consumer deposits		199							–	199	213	223
Payments												
Repayment of borrowing		(2,726)							–	(2,726)	(2,917)	(3,060)
NET CASH FROM/(USED) FINANCING ACTIVITIES		**(2,527)**	–	–	–	–	–	–	–	**(2,527)**	**(2,704)**	**(2,837)**
NET INCREASE/ (DECREASE) IN CASH HELD		**(43)**	–	–	–	–	–	**4,449**	**4,449**	**4,406**	**1,264**	**142**
Cash/cash equivalents at the year begin:	2	1,663							–	1,663	6,069	7,333
Cash/cash equivalents at the year end:	2	1,620	–	–	–	–	–	4,449	4,449	6,069	7,333	7,475

The budgeted cash flow statement is the first measurement in determining if the budget is funded. It shows the expected level of cash inflow versus cash outflow that is likely to result from the implementation of the budget, with the implementation of the revenue enhancement the municipality is anticipating that the cash available at the year-end will amount to **R6 Million**.

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ANNEXURE C

LIM341 Musina - Table B8 Cash backed reserves/accumulated surplus reconciliation -

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Cash and investments available												
Cash/cash equivalents at the year end	1	1,620	–	–	–	–	–	4,449	4,449	6,069	7,333	7,475
Other current investments > 90 days		0	–	–	–	–	–	–	–	0	–	–
Non current assets - Investments	1	10,731	–	–	–	–	–	–	–	10,731	10,731	10,731
Cash and investments available:		**12,351**	**–**	**–**	**–**	**–**	**–**	**4,449**	**4,449**	**16,800**	**18,064**	**18,206**
Applications of cash and investments												
Unspent conditional transfers		4,672	–	–	–	–	–	–	–	4,672	4,069	4,367
Unspent borrowing									–	–		
Statutory requirements		1,724							–	1,724	764	366
Other working capital requirements	2	(9,937)	–					168	168	(9,770)	(6,534)	(5,531)
Other provisions		2,043							–	2,043	2,186	2,293
Long term investments committed		–	–					–	–	–	–	–
Reserves to be backed by cash/investments		10,731	–					–	–	10,731	10,731	10,731
Total Application of cash and investments:		**9,233**	**–**	**–**	**–**	**–**	**–**	**168**	**168**	**9,401**	**11,216**	**12,226**
Surplus(shortfall)		**3,118**	**–**	**–**	**–**	**–**	**–**	**4,281**	**4,281**	**7,399**	**6,848**	**5,980**

The above High level outcome of funding compliance is illustrating a favourable balance of 7.3 Million.

- The drivers that make our adjustment budget to remain funded are Balance sheet budgeting items which are found on B6 and B7 supporting details as adjusted.

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ANNEXURE D

TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	**536,203**	–	–	–	–	–	–	–	**536,203**	**574,648**	**602,804**
EXPENDITURE OTHER ITEMS												
Depreciation & asset impairment		32,325	–	–	–	–	–	–	–	32,325	34,427	36,113
Repairs and Maintenance by asset class	3	**25,424**	–	–	–	–	–	**12,500**	**12,500**	**37,924**	**21,093**	**27,923**
Roads Infrastructure		5,880	–	–	–	–	–	2,000	2,000	7,880	612	6,458
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		3,196	–	–	–	–	–	–	–	3,196	3,349	3,510
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		9,076	–	–	–	–	–	2,000	2,000	11,076	3,961	9,968
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	–	–
Community Assets		–	–	–	–	–	–	–	–	–	–	–
Heritage Assets		5,053	–	–	–	–	–	–	–	5,053	5,295	5,550
Revenue Generating		3,550	–	–	–	–	–	–	–	3,550	3,720	3,899
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		3,550	–	–	–	–	–	–	–	3,550	3,720	3,899
Operational Buildings		5,866	–	–	–	–	–	10,500	10,500	16,366	6,148	6,442
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets		5,866	–	–	–	–	–	10,500	10,500	16,366	6,148	6,442
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		653	–	–	–	–	–	–	–	653	684	717
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		1,226	–	–	–	–	–	–	–	1,226	1,285	1,347
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals	6	–	–	–	–	–	–	–	–	–	–	–
TOTAL EXPENDITURE OTHER ITEMS to be adjusted		**57,749**	–	–	–	–	–	**12,500**	**12,500**	**70,249**	**55,520**	**64,036**
Renewal and upgrading of Existing Assets as % of tota		*40.0%*	*0.0%*							*40.0%*	*13.7%*	*20.9%*
Renewal and upgrading of Existing Assets as % of dep		*48.4%*	*0.0%*							*48.4%*	*14.5%*	*26.3%*
R&M as a % of PPE		*4.7%*	*0.0%*							*7.1%*	*3.7%*	*4.6%*
Renewal and upgrading and R&M as a % of PPE		*7.7%*	*0.0%*							*10.0%*	*4.5%*	*6.2%*

The above appear as the Summary of Assets Management for 2020/2021 Adjustment Budget of Musina Local Municipality.

Sustainability of Musina Local Municipality is derived from the following as forming part of budget.

- The budget allocation for the renewal and upgrading of existing assets
  Is at **40. %** of capital budget which in line with what NATIONAL Treasury has set as requirement.
- The budgeted expenditure on Repairs and Maintenance is at **7.1**% of the PPE which is in line with National Treasury requirement is set at least 8% per circular 55 of MFMA.

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LIM341 Musina - Table B1 Adjustments Budget Summary -											
Description	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
	Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		1	2	3	4	5	6	7	8		
R thousands	A	A1	B	C	D	E	F	G	H		
Financial Performance											
Property rates	21,413	–	–	–	–	–	–	–	21,413	22,441	23,518
Service charges	178,420	–	–	–	–	–	–	–	178,420	187,330	197,317
Investment revenue	1,174	–	–	–	–	–	–	–	1,174	1,230	1,289
Transfers recognised - operational	162,512	–	–	–	–	32,793	–	32,793	195,305	178,415	195,396
Other own revenue	21,062	–	–	–	–	–	8,000	8,000	29,062	22,520	23,613
Total Revenue (excluding capital transfers and contributions)	**384,581**	**–**	**–**	**–**	**–**	**32,793**	**8,000**	**40,793**	**425,374**	**411,936**	**441,133**
Employee costs	154,154	–	–	–	–	–	–	–	154,154	165,239	173,335
Remuneration of councillors	11,586	–	–	–	–	–	–	–	11,586	12,049	12,531
Depreciation & asset impairment	32,325	–	–	–	–	–	–	–	32,325	34,427	36,113
Finance charges	1,676	–	–	–	–	–	–	–	1,676	1,883	1,975
Materials and bulk purchases	118,741	–	–	–	–	–	11,601	11,601	130,342	125,021	131,497
Transfers and grants	5,378	–	–	–	–	–	351	351	5,729	5,964	6,256
Other expenditure	55,452	–	–	–	–	–	25,026	25,026	80,478	61,833	73,345
Total Expenditure	**379,312**	**–**	**–**	**–**	**–**	**–**	**36,978**	**36,978**	**416,290**	**406,416**	**435,052**
Surplus/(Deficit)	5,269	–	–	–	–	32,793	(28,978)	3,815	9,084	5,520	6,081
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	33,843	–	–	–	–	–	–	–	33,843	31,078	39,713
Surplus/(Deficit) after capital transfers & contributions	**39,112**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**42,927**	**36,598**	**45,794**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	**39,112**	**–**	**–**	**–**	**–**	**32,793**	**(28,978)**	**3,815**	**42,927**	**36,598**	**45,794**

In conclusion we also attached as **ANNEXURE E**

The B Schedule operational Budget has been increased by R 36 Million, an increase on the Bulk Purchase by R 11 Million, Transfers and Grants Subsidies by R351 Thousand and Other Expenditure by R25 Million respectively.

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The above report by the CFO is attached as the narrative of the Special adjustment budget of 2020/2021 as funded, is submitted for your consideration and approval.

CFO

Signature…… Date:……..

Municipal Manager

Signature…… Date: ……

Comments

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